**Pack 133 Committee Meeting Minutes**

Wednesday December 9, 2015 at 7:30pm – 2nd floor conference room at Hilltop House

***INVITED ATTENDEES***

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| 🗹 Committee Chair – Jason Nolan | 🗹 Cubmaster – Jack Kiefer | ❒ Charter Rep – Bill Lowe |
| 🗹 Secretary – Gina Flores | ❒ Treasurer – Lauri Stroup | 🗹 Publicity Chair – Tom Shaw |
| 🗹 Advanc. Chair – Tim McChesney | 🗹 Den 1 – Chris Smith | 🗹 Den 2 – Laurel Reilly |
| ❒ Den 3 – M Moore  🗹 Den 3 - A Dickens | ❒ Den 4 – Eric Arena | ❒ Den 5 – Karen Keifer |
| 🗹Den 8 – Adam Maurer | 🗹 Den 11 – Bill Gannon | ❒ Tr 150 – Laura Gill |
| ❒ Tr 1 – Jeff Jamer | ❒ Webmaster – Scott Cirillo | ❒ B&G Coord – Wendy Parrinello |

***BUDGET / TREASURER UPDATE***

* Treasurer report was summarized by Jason and distributed to the committee.

Checking: $11,192.14

Savings: $3,486.41

* Jason requested copy of final budget that Tim put together over the summer. Tim to provide committee with copy of final budget.
* It was requested that Lauri post the budget on the website prior to committee meetings.
* Jason will request that Scott change password.
* Tim proposed that the Pack have a set reimbursement threshold. It was voted in favor (9) of having a $50.00 reimbursement threshold. Meaning purchases over $50.00 will need to be brought to the committee for approval. In the event of time sensitive expenditures the Treasurer, the Committee Chair and two other committee members must approve by electronic communication.

***CHAIR REPORTS***

Advancement – Tim McChesney

* December advancements – Everyone is on target
* Jockey Hollow patches – Patches went out
* Adult Leader Trained Patches – To be presented at January meeting
* Volunteer Patches – Jason has volunteer patches
* Recruiter Patches – Adam has recruiter patches

Membership/Recharter – Jason Nolan/Laurel Reilly

* All paperwork is ready to be turned in. Waiting on Rev. Bob’s signature and Jason will meet with him soon.
* We have 54 scouts retuning who paid the $100.00 registration fee and 18 adults that paid the $33.00 fee.

Training – Adam Maurer

* All leaders are now up to date with Youth Protection and Adam will be following up quarterly.
* Adam provided update on Leader Specific training
* Tim reported that he is a Youth Protection trainer. He does not feel that the online course that leaders take every two years is sufficient and proposed that leaders take the training yearly.
* It was voted (10) in favor of leaders taking the Youth Protection Training annually.
* Jason suggested having the leader take First Aid training. Adam reported that Red Cross provides a low cost training and he will investigate further.
* Jason requested feedback regarding the University of Scouting training day. Overall, it was a good opportunity for training.
  + Attended – Jason, Laurel, Adam, Andi, Tom, and Tim
  + Some of the classes taken included: whittling, Dutch oven, knots, creative campfire, scouts with disabilities, and youth protection
  + Committee members shared their experiences

Outdoor Activity – Mike Moore

* Winter Hike – Urban Hike in Morristown
  + Discussed dates in January and February. Committee is proposing afternoon of February 21, 2016 for the hike
  + Mike spoke to Historical Society
* Winter Camping – January 23rd/24th at Winnebego Scout Reservation, Rockaway
  + Evite will be going out soon – committee discussed open email addresses for showing RSVP’s
  + Second cabin is not available so beds will be limited to first come, first serve basis
  + Gina to send out evite within a week
* Spring Camp out – Committee is proposing May 14-15, 2016

Public Relations – Tom Shaw

* Article for Interfaith Food Pantry in the Observer-Tribune and Daily Record – Great job Tom!
* We should be eligible for 2015 Publicity Award

Friends of Scouting – Andi Dickens

* Update – someone from the council will be at the January 8th meeting to present. I video will be shown at the meeting as well, but the Pack would prefer to do their own presentation.
* 2015 contribution - $2,440
* 2016 goal - $2,200 but the Pack should try to hit $2,420 to receive added benefits
* Campaign runs through August

***OLD BUSINESS***

Webelos to Scout Transition

* Bill Gannon updated on Webelos Woods and future activities. He reported that there will be possibly 8 or 7 Webelos advancing.

Service Projects:

* Bear Den’s “Interfaith Food Pantry Service Project” – Laurel passed around a written thank you card from the Interfaith Food pantry
* Webelos Den 5 “Toy Drive – collection will take place at the December Pack meeting
* AOL Den 11 “Coat Drive” – Bill Gannon collection will take place at the December Pack meeting
* Bear Den 1 “Gently used Uniform drive” for a needy Pack in the council – Chris Smith
  + Jason has been in touch with a pack in Dover that is anxious to get this started
* Jason proposed a Pack conservation project on Earth Day or before Easter. Possible dates include April 22 or 23, 2016. Tim reported that the church needs weeding and mulching before the Easter service. A volunteer coordinator is needed for this effort.

Volunteers – there are still a lot of open positions

* The following are a list of volunteer positions that are still open (among others) in order of most urgently needed:
  + Blue & Gold Committee – Thank you to Wendy Parrinello for volunteering for this position!
    - The Blue & Gold Banquet is a celebration of the anniversary of scouting in America. It should be a culmination of the year, highlighting the activities of the AOL candidates that will be crossing over to Boy Scouts along with their leaders and celebrating our scouting founders and the hard work that all of the Scouts have done.
  + Pack meeting program Chair
    - This position will be responsible to write out an agenda for Pack Meetings and coordinate the night’s events and activities. If necessary, suggest to the committee ideas for the “Entertainment” portion of the meeting. Coordinate with the Entertainment in terms of pricing/availability/etc and materials they may need. This position should plan on attending all the pack meetings, so two people could consider sharing this role.
  + Health & Safety Chair
    - Responsible for maintaining all medical records of the pack and making sure all info is current. CONFIDENTIALITY A MUST! Work with the Pack Chair, Leaders, and Training Coordinator to make sure all adults have taken the needed training. Makes sure the Pack has a well-stocked First Aid kit at all Pack Wide Events. (doesn’t need to attend, just make sure the kit is there)
  + Popcorn Kernal and committee
    - Need additional parent volunteers to assist Lynn with distribution once the popcorn arrives
  + Membership/Recruiting Chair
    - Works very closely with the Pack Committee and Committee Chair to help advertise and recruit new members into Pack 133. Helps form dens with scouts and leaders. Processes all paperwork through the proper channels. Should also be involved with rechartering.
  + Webmaster – Scott’s son has decided to leave the pack. Scott is willing to continue as Webmaster until a replacement is found
    - Responsible for maintaining Pack 133’s website and keeping it updated with current information
  + Summer Activities Chair
    - This position will lead the coordination of summer activities and recruiting parent volunteers to help coordinate individual events. Summer activities may include but are not limited to July 4th parade, summer baseball game, summer hikes and/or campouts, Labor Day parade, etc. Our goal is for all scouts, dens and the pack to be eligible for the National Summertime Pack Award and individual Scouter Awards
  + Conservation Chair
    - Environmental conservation is a large part of the scouting movement. We like to provide a conservation service project to a civic location located within our town.  Coordinator would provide location options, dates and coordinate the scouts and any tools that may be needed.

Spring Trip:

* Laurel and Gina to coordinate
* Gina presented Philadelphia Zoo ($60 per person) and Bronx Zoo ($185.00 per person) information. The Philadelphia Zoo has a Scout program. The Committee had concerns that the first date available would be in June for the Bronx Zoo overnight.
* Laurel presented information on Howe Caverns (approximately $300.00 per person) and Lincoln caverns (approximately $200.00). Lincoln has a scout program. Both are at least a three hour drive away. Committee discussed coach transportation which would be an additional $50.00 (approximate) per person. After visiting the caverns the group could go to Cooperstown and spend the night in the museum.
* The Committee had concerns about the drive to the caverns and asked that the following be investigated: Crystal Cave Park in PA , Mystic Seaport, The Franklin Museum, and West Point.
* Proposed timing is end of April, 2016

Parade Banner:

* Jason discussed new design for banner and cost. Tim expressed concerns about cost and need of a new banner. Committee discussed need and voted. Purchase of a new banner was favored by 7 votes.

Scout Sunday / Scout Week / Scout Sabbath:

* Weeklong celebration of Scouting’s anniversary starting with Scout Sunday on February 7 and ends with Scout Sabbath on February 13
* Laurel Reilly has already reached out to St. Joseph Church and we would like to encourage other families to reach out to their local congregation
* Adam has also reached out to his congregation
* Could be in conjunction with Faith Medals

Black River’s Best and Black River District Award of Merit:

* Last year’s pack committee nominated Laurel Reilly for Black River’s Best Award
* Deadline for nomination submission is March 1st, 2016
* Provide recommendations by January committee meeting

***Future Pack meetings***

December Pack Meeting (Reverent):

* Bear Dens leading our Winter Carnival
* Laurel shared a map of how the activities would be organized and logistics
* Committee discussed need for parent volunteers and leaders will email their dens
* Hand out Pinewood Derby Cars

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| Date: Friday December 11 | Setup: Den 1, 2, 3 |
| Location: Hilltop House | Gathering: Den 5 |
| Time: Gather 7:15pm, begin at 7:30pm sharp | Flags: Den 18 |
| Scout Law: Reverent | Skit / Song / Cheer: Den 1 |
| Adventure: Winter Wonderland | Program: Den 1, 2, 3 |
|  | Clean-up: Den 1., 2, 3 |
|  | No role: Den 4 |

January Pack Meeting (Reverent):

* **The January Pack meeting date has been CHANGED to January 29th to coincide with the Pinewood Derby impound**.

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| --- | --- |
| Date: Friday January 29 | Setup: Den 5 |
| Location: Hilltop House | Gathering: Den 4 |
| Time: Gather 7:15pm, begin at 7:30pm sharp | Flags: Den 2 |
| Scout Law: Trustworthy | Skit / Song / Cheer: Den 8 |
| Adventure: The Great Race | Program: Den 1 |
|  | Clean-up: Den 11 |
|  | No role: Den 3 |

***NEW BUSINESS***

Blue & Gold – Budget is $2,000

* Wendy Parrinello has offered to coordinate
* Date: Friday, February 5, 2016
* Option 1: Powerhouse Studios – was **not** voted in favor (1:9) as an option
  + Will need to confirm availability for date
  + Possibly limit food to just dessert
  + Last year we asked for $15 per person for a total receivable of $1,680
  + Total invoice was $4,000 plus tax
  + Jason suggested we ask $20 per person

For the following options, they can either be held at Hilltop or one of the school cafeterias.

* Food could be anything from popcorn and soft drinks to Cliff’s Ice cream sundaes ($5.95 per sundae) to pizzas to pot luck to catered.
* Gina suggested a food truck.
* Option 2: Brain Wash Game – this was the most favored option by the Committee
  + Interactive game show for all ages
  + Committee suggested having the show run shorter than 90 minutes
  + $1,150 for 1 ½ hours
* Option 3: Rizzo’s Reptiles
  + $350
* Option 4: Christopher Agostino’s Storefaces
  + $550 – 750
  + <http://agostinoarts.com/StoryFaces>
* Option 5: History Alive! Lewis and Clark
  + $350
  + <http://www.historysalive.com>

Denner Leadership Role

* Den 1 – Chris Smith and Nina Shaw have decided to use this method
* A denner is a member of the den who is either elected or appointed to be an official “helper” for the den
* Please be sure to pick up a denner cord to pin to his left shoulder and wrap under his arm

Den Chiefs

* Den’s 1, 4 and 8 should have all touched base with their den chief by now. Please confirm.
* Do any other dens have den chiefs

Pack Programming

* Jason is in need of suggestions for Pack programs for March and April Pack meetings

Journey to Excellence

* According to Jason’s calculations and he will submit along with Pack recharter, Pack should receive Gold (highest) status for JTE

Den Chiefs

* Den’s 1, 4 and 8 should have all touched base with their den chief by now. Please confirm.

***UPCOMING PACK SPONSORED EVENTS***

AOL Crossover – Jack Kiefer

* Saturday March 19 at Wheeler Ceremonial Fire Pit
* Inclement weather: Winnebego Dining Hall

Pinewood Derby – Tom Shaw/Armen Zaybekien

* January 29/30 at the Township Middle school.

***UPCOMING COUNCIL OR OTHER EVENTS***

December Roundtable

* Date: Tuesday January 5; 7:45pm – 9:30pm
* Location: Redeemer Lutheran Church, 2013 Eyland Ave, Succasunna
* Theme/Skill: Learn about ceremonies, songs, skits, games, cheers and craft surrounding the Boy Scout Law

Cub Scout Elective Extravaganza

* Date: Saturday April 9th
* Location: Camp Winnebego
* Theme/Skill: work on elective belt loops

***2015 – 2016 Calendar***

* Committee reviewed the calendar for this year’s Pack and Committee meetings. Dates have already been confirmed with First Presbyterian Church. Committee meetings are at 7:30 PM and Pack meetings are at 7:15PM.
* **The January Pack meeting date has been CHANGED to January 29th to coincide with the Pinewood Derby impound.**

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| **Month** | **Committee Meeting** | **Pack Meeting** | **Scout Law** | | | **Adventure** |
| September | 9/16 | 9/11 | Clean | | | Cubservation |
| October | 10/14 | 10/23 | Brave | | | Super Cub |
| November | 11/11 | 11/13\* | Helpful | | | Helpful |
| December | 12/9 | 12/11 | Reverent | | | Winter Wonderland |
| January | 1/13 | 1/29 | Trustworthy | | | The Great Race |
| February | 2/10 | 2/5\*\* | Friendly | | | Friends Near and Far |
| March | 3/9 | 3/11 | Thrifty | | | Cubstruction |
| April | 4/13 | 4/8 | Cheerful | | | Strike up the Band |
| May | 5/11 | 5/13 | Kind | | | My Animal Friends |
| June | 6/8 | 6/10\*\*\* | Obedient | | | It's a Hit |
| July | TBD | N/A | Loyal | | | Scout Salute |
| August | TBD | N/A | Courteous | | | S'More Cub Scout Fun |
| \* November pack meeting at the Boro firehouse | | | | |  |  | | |  |
| \*\* February pack meeting is Blue/Gold - Location and program to be determined | | | | | | | | |  |
| \*\*\* June pack meeting is Rank Advancement - Location and program to be determined | | | | | | | | | |

Next committee meeting – Wednesday, January 13, 2016