**Pack 133 Committee Meeting Minutes**

Wednesday January 11, 2016 at 7:30pm – 2nd floor conference room at Hilltop House

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| ***ATTENDEES***Voting Members* Total of 10 (plus committee chair – tie breaker)
* 6 for majority
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| ✓ Committee Chair – Jason Nolan | ❒ Cubmaster – Jack Kiefer | ❒ Charter Rep – Chris Smith |
| ✓Secretary – Gina Flores | ✓Treasurer – Lauri Stroup | ✓Publicity Chair – Tom Shaw |
| ❒ Advanc. Chair – Tim McChesney❒ Outdoor Act. Chair - Open* Additional Committee Members

❒ Den 1 – Chris Smith❒ Den 4 – Eric Arena❒ Webmaster – Open | ✓Training Chair – Adam Maurer✓FOS Chair – L. Morris (Dupl)❒ Den 2 – Laurel Reilly❒ Den 5 – Karen Kiefer❒ Tr 1 – Jeff Jamer | ❒ Membership Chair – L. Morris ✓Den 3 – C Harner/A Dickens❒ Den 6 – David Riley ❒ Tr 150 – Laura Gill✓Don Wood |
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***BUDGET / TREASURER UPDATE***

Lauri reported that the Scout op has a $945.91 balance, checking has a $13,403.62 balance, and savings has a $5,437.85 balance. Lauri reported that another $500.00 is anticipated to be deposited.

***CHAIR REPORTS***

Advancement – Tim McChesney

* No update

Outdoor Activity – Need a Chair Position

* Winter Cabin Camping – 25 people are currently signed up
	+ Corwin Cabin at Winnebego Scout Reservation
		- January 27 - 28
		- Sleeps up to 40
		- On the south end of camp
	+ Jason will create a helpful document for families
	+ Concerns was expressed regarding the log walk from the parking lot to the cabin site

Public Relations – Tom Shaw

* Tom to gather information on the Council Public Relations award
* Lauri recognized Tom for a job well done with the Pack public relations

Membership / Recruiting – Lawrence Morris

* One potential Webelo will be joining Den 1

Friends of Scouting – Lawrence Morris

* Lawrence reported that we are 22% to goal.

Training – Adam Maurer

* No update

***OLD BUSINESS***

* Website update - now known as the Pack Communication Project. Committee members are taking a closer look at perhaps utilizing social media and Scoutbook in lieu of developing a completely new website. Committee discussed options. Lawrence presented two recommendations:
* Improve current tools to eliminate challenges that we are experiencing now
* Introduce new tools to be able to reach today’s and tomorrow’s parents
* Social media update – Lawrence has launched our Pack 133 Facebook page and assigned administrators. He is developing a Facebook announcement email communication that will be sent to families. Great job Lawrence!

Service Project

* No Update

***NEW BUSINESS***

* Jason would like program ideas for March, April and May pack meetings
* Spring Trip – Gina will be coordinating trip. She presented a several options: Franklin Institute, Diggerland, Sea Scout Ship, Bronx Zoo
* Diggerland is not an option as it will be too cold tent camp overnight
	+ Jason suggested Project Oceanology in Connecticut
	+ Gina to email Committee details on Project Oceanology and Franklin Institute before next meeting
	+ Possible weekend: March 18th
* Lauri initiated a discussion regarding incentives for participation/attendance and popcorn sales

***UPCOMING PACK SPONSORED EVENTS***

* Pinewood Derby
* Tom reported that the Pack is all set for the Pinewood Derby and has emailed communication to parents
* Mayor will be attending
	+ Inspection & impound – January 20th by rank
	+ Derby day – January 21st
* Blue and Gold Celebration – February 25th
	+ Blue and Gold Committee, Andi Dickens and Don Wood, provided update – refer to attached for program detains and budget
	+ This year’s celebration will be a two hour Scout-focused event
	+ The Blue & Gold Committee needs photos
	+ Committee will be handing out a flyer at the January Pack meeting
	+ Tribute posters will be created at the event and Andi is thinking that four adults will lead the tribute
	+ Committee is under budget for the event
	+ A snow date was discussed but it was felt that there would be too much to reschedule so no snow date was established
	+ Discussion was lead by Jason regarding setting precedence of 1st year Webelos parents creating the committee
	+ Jason lead discussion about adult recognitions to include: Jack Kiefer, Karen Kiefer, Olivier Balavoine, Lynn Rossi and Armen Zaybekian. Committee agreed that Black Horse gift certificates are appropriate for recipient recognition.

***UPCOMING COUNCIL OR OTHER EVENTS***

* Mt. Allamuchy Camp Programs
	+ See brochure for available dates and activities for den and/or pack activities at Mt. Allamuchy
	+ We were not able to use the coupon for the Winter cabin event
* Black River Spring Cub Camporee
	+ We are planning to participate in the Black River Spring Cuboree on Friday May 19 through Sunday May 21. More info to follow.

***2016 – 2017 Calendar***

***PROGRAM CALENDAR***

January

* Pinewood Derby
* Winter Cabin Camping

February

* Blue and Gold
* Scout Sunday / Scout Sabbath
* Winter Hike

March

* AOL Crossover
* St Patrick’s Day Parade

April

* Spring Hike
* Cub Scout Electives Extravaganza

May

* Boro fishing derby
* Spring Trip
* Spring Camporee

June

* Rank Advancement

January Pack Meeting:

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| Date: Friday, January 20 | Setup: |
| Location: Township Middle School | Gathering:  |
| Time: depending on group | Flags: |
| Scout Law:  | Skit / Song / Cheer:  |
| Adventure:  | Program: Pinewood Derby inspection and impoundment |
|  | Clean-up: |
| Guest:  |  |

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| **Month** | **Committee Meeting** | **Pack Meeting** | **Scout Law** | **Adventure** |
| September | 9/14 | 9/23 | Helpful | To the Rescue |
| October | 10/5 | 10/28 | Kind | Creepy Crawlers |
| November | 11/9 | 11/18\* | Courteous | Cubs in Shining Armor |
| December | 12/7 | 12/9 | Cheerful | Celebrate |
| January | 1/11 | 1/20 | Obedient | Cub Scout City Council |
| February | 2/15 | 2/24\*\* | Reverent | Passport to other Lands |
| March | 3/15 | 3/24 | Loyal | Our National Treasures |
| April | 4/12 | 4/28 | Thrifty | Power UP |
| May | 5/10 | 5/18 | Clean | A Picnic with Pizzazz |
| June | 6/7 | 6/9\*\*\* | Brave | Roaming Reptile Alert |
| July | TBD | N/A | Trustworthy | Let the Games Begin |
| August | TBD | N/A | Friendly | #CUBSCOUTS |

Next committee meeting – Wednesday, February 15th at 7:30pm at Hilltop House

Volunteers – there are still a lot of open positions

* The following are a list of volunteer positions that are still open (among others) in order of most urgently needed:
	+ Pack meeting program Chair
		- This position will be responsible to write out an agenda for Pack Meetings and coordinate the night’s events and activities. If necessary, suggest to the committee ideas for the “Entertainment” portion of the meeting. Coordinate with the Entertainment in terms of pricing/availability/etc and materials they may need. This position should plan on attending all the pack meetings, so two people could consider sharing this role.
	+ Health & Safety Chair
		- Responsible for maintaining all medical records of the pack and making sure all info is current. CONFIDENTIALITY A MUST! Work with the Pack Chair, Leaders, and Training Coordinator to make sure all adults have taken the needed training. Makes sure the Pack has a well-stocked First Aid kit at all Pack Wide Events. (doesn’t need to attend, just make sure the kit is there)
	+ Popcorn Kernal and committee
		- Need additional parent volunteers to assist Lynn with distribution once the popcorn arrives
	+ Webmaster
		- Responsible for maintaining Pack 133’s website and keeping it updated with current information
	+ Summer Activities Chair
		- This position will lead the coordination of summer activities and recruiting parent volunteers to help coordinate individual events. Summer activities may include but are not limited to July 4th parade, summer baseball game, summer hikes and/or campouts, Labor Day parade, etc. Our goal is for all scouts, dens and the pack to be eligible for the National Summertime Pack Award and individual Scouter Awards
	+ Conservation Chair
		- Environmental conservation is a large part of the scouting movement. We like to provide a conservation service project to a civic location located within our town.  Coordinator would provide location options, dates and coordinate the scouts and any tools that may be needed.