**Pack 133 Committee Meeting Minutes**

Wednesday, November 11, 2015 at 7:30pm – 2nd floor conference room at Hilltop House

***ATTENDEES***

|  |  |  |
| --- | --- | --- |
| Committee Chair – Jason Nolan |  |  |
| Secretary – Gina Flores |  |  |
| Advancement Chair – Tim McChesney |  |  |
| Den 3 – Andi Dickens |  |  |
| Den 8 – Adam Maurer  Den 1 – Chris Smith  Publicity Chair – Tom Shaw  Den 2 – Laurel Reilly  Den 5 – Karen Keifer |  |  |
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***BUDGET / TREASURER UPDATE***

Jason reported that the Pack has $3,336 in savings and $10,870 in checking

***CHAIR REPORTS***

Advancement – Tim McChesney

* November advancements – Leaders to forward names for advancements
* Jockey Hollow patches
* Laurie to replenish account at the Scout store for belt loops

Membership/Recharter – Jason Nolan/Laurel Reilly

* Jason reported that all forms have been handed in
* Jason and Laurel will be entering information soon
* All Leaders must have updated youth protection – Adam has contacted all Leaders that will be expiring and training must be completed by November 30th
* Recharter must be complete by November 30th

Training – Adam Maurer

* Several leaders still need their Youth Protection updated
* Adam reported that Leader Specific training can be completed on-line or in person at the University of Scouting Day on December 5th.

Outdoor Activity

* Winter Hike – need coordinator, date and location. Location was discussed. Jason suggested an urban hike, but Andi explained that there are not enough sidewalks to keep the hike at a decent length. Andi also cautioned about weather as some of the trials during the winter became dangerously icy.
* Winter Camping - Jack Kiefer has secured a cabin and will be securing a second as the first one only accommodates 24 persons.
* Jason will get a preliminary head count at the Pack meeting this Friday and Gina will put out a Sign Up Genius sign up closer to the camp date.
* Winter Camping – January 23rd/24th at Winnebego Scout Reservation, Rockaway

Public Relations – Tom Shaw

* Tom distributed a spreadsheet of scout activities throughout the year and how those events could be publicized.
* Karen will be sending Tom a press release that was used last year for the toy drive that she coordinated.

Friends of Scouting

* Andi Dickens offered to be the Friends of Scouting chair – thank you Andi!

Popcorn Sales Update

* Jason reported the Pack’s phenomenal success of popcorn sales this year. This year’s scout average was $503.48 with only 54 total scouts selling. Last year the scout average was $270.82 with 83 scouts selling. This year’s total is $27,188 which exceeded our Pack goal of $19,310. Our Pack should be very proud!

***OLD BUSINESS***

Cub Scout Program Changes

* Jason inquired if there were any questions or concerns regarding new scout program. Karen initiated a discussion about what can feasibly get accomplished in each meeting. The committee also discussed what is the direction that Leaders should take for scouts who are not attending all meetings and subsequently do not complete the required badge requirement. All Leaders contributed to the discussion.
* If any den Leader needs help putting together programming for a requirement or have ideas of working on requirements at pack meetings, let Jason know

Webelos to Scout Transition

* Bill Gannon was not present
* Karen inquired about her Den responsibilities for the after party

Service Projects:

* Bear Den’s “Interfaith Food Pantry Service Project” – Laurel updated committee on events this Friday and Saturday. Collection will take place at the Pack meeting this Friday and will be delivered by Dens on Saturday morning. The Dens will also participate in a pantry tour.
* Tim offered to assist Laurel in getting the frozen turkeys to the pantry freezer Friday evening.
* Gina to write an email to all Leaders requesting that they remind their dens about the food and coat drives taking place on Friday’s Pack meeting. Andi will send Gina the food drive flyer.
* Webelos Den 5 “Toy Drive – Karen Keifer. Collection at December Pack meeting.
* AOL Den 11 “Coat Drive” – Bill Gannon. Collection at November and December pack meeting.
* Bear Den 1 “Gently used Uniform drive” for a needy pack in the council – Chris Smith
* Scout Sunday 2016 – February 7th.
* Adam suggested a spring service project for his Den to serve as volunteer “victims” for mass casualty training for emergency personnel. The Committee voted to proceed with this service project.

Volunteers – there are still a lot of open positions

* The following are a list of volunteer positions that are still open (among others) in order of most urgently needed:
  + Friends of Scouting campaign Chair
    - FOS Campaign is council’s fundraising effort. The FOS drive which will take place in January. This volunteer will be responsible for making sure everyone receives their packets and tracking collection of the returned envelopes. Some follow up with Council will be involved.
  + Popcorn Kernal and committee
    - Need additional parent volunteers to assist Lynn with distribution once the popcorn arrives
  + Blue & Gold Chair
    - The Blue & Gold Banquet is a celebration of the anniversary of scouting in America. It should be a culmination of the year, highlighting the activities of the AOL candidates that will be crossing over to Boy Scouts along with their leaders and celebrating our scouting founders and the hard work that all of the Scouts have done.
  + Pack meeting program Chair
    - This position will be responsible to write out an agenda for Pack Meetings and coordinate the night’s events and activities. If necessary, suggest to the committee ideas for the “Entertainment” portion of the meeting. Coordinate with the Entertainment in terms of pricing/availability/etc and materials they may need. This position should plan on attending all the pack meetings, so two people could consider sharing this role.
  + Health & Safety Chair
    - Responsible for maintaining all medical records of the pack and making sure all info is current. CONFIDENTIALITY A MUST! Work with the Pack Chair, Leaders, and Training Coordinator to make sure all adults have taken the needed training. Makes sure the Pack has a well-stocked First Aid kit at all Pack Wide Events. (doesn’t need to attend, just make sure the kit is there)
  + Membership/Recruiting Chair
    - Works very closely with the Pack Committee and Committee Chair to help advertise and recruit new members into Pack 133. Helps form dens with scouts and leaders. Processes all paperwork through the proper channels. Should also be involved with rechartering.
  + Webmaster – Scott’s son has decided to leave the pack. Scott is willing to continue as Webmaster until a replacement is found
    - Responsible for maintaining Pack 133’s website and keeping it updated with current information
  + Summer Activities Chair
    - This position will lead the coordination of summer activities and recruiting parent volunteers to help coordinate individual events. Summer activities may include but are not limited to July 4th parade, summer baseball game, summer hikes and/or campouts, Labor Day parade, etc. Our goal is for all scouts, dens and the pack to be eligible for the National Summertime Pack Award and individual Scouter Awards
  + Conservation Chair
    - Environmental conservation is a large part of the scouting movement. We like to provide a conservation service project to a civic location located within our town.  Coordinator would provide location options, dates and coordinate the scouts and any tools that may be needed.

***Future Pack meetings***

November Pack Meeting (Helpful):

* Confirm meeting at fire house and department personnel to discuss Helpful – Tim to confirm
* Also confirm winners of popcorn and pie-in-face

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| --- | --- |
| Date: Friday November 13 | Setup: Den 2 |
| Location: Mendham Boro Firehouse | Gathering: Den 8 |
| Time: Gather 7:15pm, begin at 7:30pm sharp | Flags: Den 1 |
| Scout Law: Helpful | Skit / Song / Cheer: Den 11 |
| Adventure: Cubs in Action | Program: Den 3 |
|  | Clean-up: Den 5 |
|  | No role: Den 4 |

December Pack Meeting (Reverent):

* Bear Dens Winter Wonderland Carnival
* All Bear Dens to help coordinate

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| --- | --- |
| Date: Friday December 11 | Setup: Den 1, 2, 3 |
| Location: Hilltop House | Gathering: Den 5 |
| Time: Gather 7:15pm, begin at 7:30pm sharp | Flags: Den 8 |
| Scout Law: Reverent | Skit / Song / Cheer: Den 1 |
| Adventure: Winter Wonderland | Program: Den 1, 2, 3 |
|  | Clean-up: Den 1, 2, 3 |
|  | No role: Den 4 |

***NEW BUSINESS***

Blue & Gold

* Need coordinator, location and date
* The celebration will not take place if there is not a coordinator.
* Committee discussed different options for food, venue and entertainment. Some members saw benefit in having an inclusive venue versus the chair doing most of the event work. In terms of entertainment, the reptile show, magician and other stage performers were discussed. Andi will look into a stage performer that she thought would be fun to have.

Spring Trip:

* Laurel and Gina will be coordinating
* Gina to check on early April dates
* Suggestions included: Cooperstown, Diggerland, Project Oceanography, Battleship Cove, Insectropolis, Bronx Zoo, B. Franklin museum, Howe Caverns and Cowtown Rodeo. Laurel and Gina will further explore the Bronx Zoo, Cooperstown, and Howe Caverns and present to the committee.
* The option of securing a coach for transportation was discussed especially if the trip is more than a couple of hours drive each way.

Parade Banner:

* Jason proposed purchasing a new parade banner as our Pack banner can’t be located. Jason provided pictures and the committee provided feedback.

Scout Sunday / Scout Week / Scout Sabbath:

* Weeklong celebration of Scouting’s anniversary starting with Scout Sunday on February 7 and ends with Scout Sabbath on February 13
* Laurel Reilly has already reached out to St. Joseph Church and we would like to encourage other families to reach out to their local congregation
* Could be in conjunction with Faith Medals

Black River’s Best and Black River District Award of Merit:

* Last year’s pack committee nominated Laurel Reilly for Black River’s Best Award
* Deadline for nomination submission is March 1st, 2016
* Provide recommendations by January committee meeting

***UPCOMING PACK SPONSORED EVENTS***

AOL Crossover – Jack Kiefer

* Saturday March 19 at Wheeler Ceremonial Fire Pit
* Brookside for after party - pizza and cake for approximately 10-11 scouts and Leaders.
* Inclement weather: Winnebego Dining Hall

Pinewood Derby – Tom Shaw/Armen Zaybekien

* Tom confirmed January 30th at the Township Middle school for the Derby. All paperwork has been submitted.
* Tom will invite the major of Mendham Township

***UPCOMING COUNCIL OR OTHER EVENTS***

December Roundtable

* Date: Tuesday December 1st; 7:45pm – 9:30pm
* Location: Redeemer Lutheran Church, 2013 Eyland Ave, Succasunna
* Theme/Skill: Learn about ceremonies, songs, skits, games, cheers and craft surrounding the Boy Scout Law of the Month: Helpful. Discuss the trip of the month and breakout to one of 4 groups based on your position for deep dive discussions.

University of Scouting

* Date: Saturday December 5th
* Location: Randolph Middle School
* Theme/Skill: choose your classes to learn more about the scouting program and training. Childcare and youth scout program available

Cub Scout Elective Extravaganza

* Date: Saturday April 9th
* Location: Camp Winnebego
* Theme/Skill: work on elective belt loops

***2015 – 2016 Calendar***

* Committee reviewed the calendar for this year’s Pack and Committee meetings. Dates have already been confirmed with First Presbyterian Church. Committee meetings are at 7:30 PM and Pack meetings are at 7:15PM.

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| **Month** | **Committee Meeting** | **Pack Meeting** | **Scout Law** | | | **Adventure** |
| September | 9/16 | 9/11 | Clean | | | Cubservation |
| October | 10/14 | 10/23 | Brave | | | Super Cub |
| November | 11/11 | 11/13\* | Helpful | | | Helpful |
| December | 12/9 | 12/11 | Reverent | | | Winter Wonderland |
| January | 1/13 | 1/8 | Trustworthy | | | The Great Race |
| February | 2/10 | 2/5\*\* | Friendly | | | Friends Near and Far |
| March | 3/9 | 3/11 | Thrifty | | | Cubstruction |
| April | 4/13 | 4/8 | Cheerful | | | Strike up the Band |
| May | 5/11 | 5/13 | Kind | | | My Animal Friends |
| June | 6/8 | 6/10\*\*\* | Obedient | | | It's a Hit |
| July | TBD | N/A | Loyal | | | Scout Salute |
| August | TBD | N/A | Courteous | | | S'More Cub Scout Fun |
| \* November pack meeting at the Boro firehouse | | | | |  |  | | |  |
| \*\* February pack meeting is Blue/Gold - Location and program to be determined | | | | | | | | |  |
| \*\*\* June pack meeting is Rank Advancement - Location and program to be determined | | | | | | | | | |

Next committee meeting – Wednesday October 14 at 7:30pm at Hilltop House