**Pack 133 Committee Meeting Minutes**

Wednesday November 9, 2016 at 7:30pm – 2nd floor conference room at Hilltop House

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| ***ATTENDEES***Voting Members* Total of 10 (plus committee chair – tie breaker)
* 6 for majority
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| ✓ Committee Chair – Jason Nolan | ✓Cubmaster – Jack Kiefer | ❒Charter Rep – Chris Smith |
| ✓Secretary – Gina Flores | ❒ Treasurer – Lauri Stroup | ✓Publicity Chair – Tom Shaw |
| ✓Advanc. Chair – Tim McChesney❒ Outdoor Act. Chair - Open* Additional Committee Members

✓Den 1 – Chris Smith❒ Den 4 – Eric Arena❒ Webmaster – Open | ✓Training Chair – Adam Maurer❒ FOS Chair – L. Morris (Dupl)❒ Den 2 – Laurel Reilly❒ Den 5 – Karen Kiefer❒ Tr 1 – Jeff Jamer | ✓Membership Chair – L. Morris ✓Den 3 – C Harner/A Dickens✓Den 6 – David Riley ❒ Tr 150 – Laura Gill |
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***BUDGET / TREASURER UPDATE***

Treasurer report & Scout Shop Balance: Checking $14,592.88; savings $5,137.59; scout shop approx. 962.00

***PROGRAM CALENDAR***

November Pack meeting – Mendham Borough Firehouse on November 18th

* Food Drive – Den 8
* Tim volunteered to take a pie in the face as Jack will not be present this year. Thank you Tim!

December Pack meeting - Hilltop

* Update from Adam regarding carnival – Den 8 will have a rotation of games and the popcorn machine
* Friends of Scouts presentation – may conduct parent presentation in a separate room while scouts attend carnival. Jason to provide Lawrence name of presenter.
* Toy Drive – Karen Kiefer

***CHAIR REPORTS***

Advancement – Tim McChesney

* Update – sent monthly inquiry to leaders. Tim has service pins and will announce service pins at the Pack meeting and leaders will distribute to cubs.

Outdoor Activity – Need a Chair Position

* Webelos Woods recap
	+ Jason reported that approximately 15 boys attended and had a great time.
* Fall Hike recap
* Bill Gannon did a wonderful job leading the hike. Adam suggested an earlier start time next year as it was getting dark upon their return.

Public Relations – Tom Shaw

* West Point photo was on the cover of the Observer Tribune! Great job getting us exposure Tom!
* Thank you to Bill Gannon for coordinating a fantastic event!

Membership / Recruiting – Lawrence Morris

* Recruiting updates – we’ve have a new Tiger and Webelo join the pack
* Main Street banner - date to be determined

Friends of Scouting – Lawrence Morris

* Update – Pack monetary target is: $2,800, however, Tim elaborated that it will need to approximately $3, 050 to receive the benefits for attaining the goal

Training – Adam Maurer

* Update – University of Scouting is December 3rd

***OLD BUSINESS***

Popcorn update

* Preliminary totals:
* Show and sell total: $4,172 ($2,733 – 2015)
* Online orders: $700 (995 – 2015)
* Take orders: $22,250 ($23,341 – 2015)
* Pack total: $27,022 ($27,069 – 2015)

Service Projects

* Food Drive – Adam Maurer/Lauri Stroup
* Toy Drive – Karen Kiefer
* Report service hours – please report all service hours, pack and den to Jason for reporting
* Adam discussed possibility of caroling at Holly Manor on December 4th
* Lawrence will follow up with Mr. Heller, Principal at Hilltop Elementary regarding opportunities such as maintaining the school vegetable garden, flower beds or composting area. The possibility of doing a defined paint project or book drive was also discussed. Lawrence to coordinate flag ceremony for November 18th for Den 8.

***NEW BUSINESS***

Cubmaster

* Discussion was led by Jason Nolan
* Jack Kiefer will end his tenure as Cubmaster March of 2017. Thank you Jack for your time, dedication and invaluable leadership!
* Lawrence Morris was nominated to succeed Jack Kiefer as Pack Cubmaster
* Motion was moved and Lawrence was voted in unanimously. Congratulations Lawrence!

Social Media

* Discussion and presentation was led by Lawrence Morris and Tom Shaw
* Motion and vote to create a social media plan was voted in unanimously

Pack Website

* Discussion regarding vendors and cost was led by Gina Flores
* Motion and vote regarding update to Pack website was voted in unanimously with the following confines:
* Update of Pack website to not exceed $2,000
* Gina to investigate cost of website maintenance – this cost may need to be built into the yearly budget and report back to committee
* Chris Smith will reach out to Mike Graham, a professional contact to see if he is willing to review vendor specs before website sub-committee selects a vendor. Thank you Chris!

***UPCOMING PACK SPONSORED EVENTS***

Pinewood Derby

* Cars to be handed out in December to those scouts that have turned in their re-charter form

***UPCOMING COUNCIL OR OTHER EVENTS***

University of Scouting & Den Chief Training

* Saturday December 3, 2016
* Register at: <http://ppbsa.doubleknot.com/event/1972683>

Leader Specific Training

* Several in person dates see flyer or take courses online

Mt. Allamuchy Camp Programs

* See brochure for available dates and activities for den and/or pack activities at Mt. Allamuchy

Black River Spring Cub Camporee

* We are planning to participate in the Black River Spring Cuboree on Friday May 19 through Sunday May 21. More info to come

***2016 – 2017 Calendar***

November Pack Meeting:

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| Date: Friday, November 18 | Setup: |
| Location: Borough firehouse | Gathering:  |
| Time: Gather 7:15pm, begin at 7:30pm sharp | Flags: |
| Scout Law: Courteous | Skit / Song / Cheer:  |
| Adventure: Cubs in Shining Armor | Program:  |
|  | Clean-up: |
| Guest: Fireman, fire trucks, popcorn prizes |  |

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| **Month** | **Committee Meeting** | **Pack Meeting** | **Scout Law** | **Adventure** |
| September | 9/14 | 9/23 | Helpful | To the Rescue |
| October | 10/5 | 10/28 | Kind | Creepy Crawlers |
| November | 11/9 | 11/18\* | Courteous | Cubs in Shining Armor |
| December | 12/7 | 12/9 | Cheerful | Celebrate |
| January | 1/11 | 1/20 | Obedient | Cub Scout City Council |
| February | 2/15 | 2/24\*\* | Reverent | Passport to other Lands |
| March | 3/15 | 3/24 | Loyal | Our National Treasures |
| April | 4/12 | 4/28 | Thrifty | Power UP |
| May | 5/10 | 5/18 | Clean | A Picnic with Pizzazz |
| June | 6/7 | 6/9\*\*\* | Brave | Roaming Reptile Alert |
| July | TBD | N/A | Trustworthy | Let the Games Begin |
| August | TBD | N/A | Friendly | #CUBSCOUTS |

**Next committee meeting – Wednesday, December 7th at 7:30pm at Hilltop House**

Volunteers – there are still a lot of open positions

* The following are a list of volunteer positions that are still open (among others) in order of most urgently needed:
	+ Pack meeting program Chair
		- This position will be responsible to write out an agenda for Pack Meetings and coordinate the night’s events and activities. If necessary, suggest to the committee ideas for the “Entertainment” portion of the meeting. Coordinate with the Entertainment in terms of pricing/availability/etc and materials they may need. This position should plan on attending all the pack meetings, so two people could consider sharing this role.
	+ Health & Safety Chair
		- Responsible for maintaining all medical records of the pack and making sure all info is current. CONFIDENTIALITY A MUST! Work with the Pack Chair, Leaders, and Training Coordinator to make sure all adults have taken the needed training. Makes sure the Pack has a well-stocked First Aid kit at all Pack Wide Events. (doesn’t need to attend, just make sure the kit is there)
	+ Popcorn Kernal and committee
		- Need additional parent volunteers to assist Lynn with distribution once the popcorn arrives
	+ Webmaster –
		- Responsible for maintaining Pack 133’s website and keeping it updated with current information
	+ Summer Activities Chair
		- This position will lead the coordination of summer activities and recruiting parent volunteers to help coordinate individual events. Summer activities may include but are not limited to July 4th parade, summer baseball game, summer hikes and/or campouts, Labor Day parade, etc. Our goal is for all scouts, dens and the pack to be eligible for the National Summertime Pack Award and individual Scouter Awards
	+ Conservation Chair
		- Environmental conservation is a large part of the scouting movement. We like to provide a conservation service project to a civic location located within our town.  Coordinator would provide location options, dates and coordinate the scouts and any tools that may be needed.